WRIGHT STATE UNIVERSITY LAKE CAMPUS

Summer Teacher Institute 2019



Need to earn credit to renew your teaching license? Check out the courses we are offering!

1 Grad credit hour per workshop \$200.00 per workshop Each workshop is just 1 day 8:30am to 4:00pm

For more information please visit lake.wright.edu/teacherinstitute

Attention! New Process!

Registration

The Enrollment Services office will begin registering students for Summer Teacher Institute Workshops on May 1st, 2019. Forms will be accepted prior to this date and kept in chronological order. It is recommended you submit your registration early. Spots are limited. You will be notified via the e-mail provided on the registration form if a workshop becomes full or is canceled. DO NOT SEND PAYMENT WITH YOUR REGISTRATION FORM. Registration submitted between May 1st and June 3rd will be processed as soon as possible.

Invoice

DO NOT SEND PAYMENT WITH YOUR REGISTRATION FORM. The Enrollment Services Office will process your registration, generate an invoice, and then mail you an invoice along with payment instructions. Payment is expected by June 3rd.

Making Payment

You will receive an invoice and a computer account log-in sheet in the mail. It is strongly recommended you follow the directions and make payment online. The Enrollment Services Office does accept in person payments of cash or check. Please call ahead to ensure a staff member is available to assist you if you would like to come in and pay in person.

Registration Deadline: June 3rd Payment Deadline: June 3rd



Special Graduate Application And **Registration Form**

This form may not be used to register for regular graduate courses.

Division of Professional Development College of Education and Human Services WSU Lake Campus

PLEASE TYPE OR PRINT (Incomplete Forms Will Not Be Processed) Please Mark Which Semester you are Enrolling: Summer Semester Fall Semester Spring Semester MI Maiden Name Marital Status Single Married State Zip Code Email Address Race (please Check One) Hispanic/Latino Non-Hispanic/Non-Latino

1. Personal Information: Last Name First Name Social Security Number OR University ID Number Gender Female Male Home Address: City Street Date of Birth (Month/Day/Year) Home Phone **Business Phone** US Citizen? If No, Specify Country Visa Type? Exp. Date? Ethnic Background (information is strictly voluntary and used only in reports to the Yes No federal government, please check one or more.) Caucasian П Black/African American American Indian or Alaskan Native Native Hawaiian or Other Pacific Islander 2. Educational Information Highest Degree Awarded Year Awarded Institution Awarding Highest Degree (Name, City, State): NOTE: A \$10 Application Fee Will Be Assessed With Other Fees. The \$10 fee is payable once on the Most Recent Attendance at Wright State University Month/Year undergraduate level and once on the graduate level Undergraduate Graduate Please Indicate with an "X" if you do not want to be billed for student insurance Never 4. Class/Workshop Selection

3. Ohio Residency

For the purpose of determining fess, students are classified as Ohio or non-Ohio residents. Please check one of the following that applies to your I do NOT reside in Ohio (nonresident). Yes, I reside and am gainfully employed on a self-sustaining basis in Ohio and wish to pursue a part-time program. Yes, I am on active duty in the United States military and I am stationed and residing in Ohio, or I am a dependent of such person. Yes, I have lived in Ohio for at least 12 consecutive months prior to this enrollment and am not receiving financial support from non-Ohio residents Yes, I am a dependent student with at least one parent or guardian residing in Ohio for at least 12 consecutive months prior to this enrollment

CRN#	Dept./Number & Section Number (ex: EDT 6700 WA1)	Credit Hours

5. Billing/Payment Info

An invoice will be mailed after registration. Workshops are \$200 each and a \$16.50 non-negotable parking fee will be assessed for on-campus workshops. A \$10 application fee will be assessed with other fees if you have never taken classes at Wright State University.

Do not mail in payment with this form.

Mail completed form to:

Enrollment Services 7600 Lake Campus Drive Celina, OH 45822-2952

Registration Agreement and Promise to Pay

By Signing this agreement with Wright State University, I am requesting to be registered for classes and promise to assume financial responsibility for the payment of all my education-related charges and fees associated with my student account and to pay those charges when due. In the event my account becomes past due, I acknowledge that a registration and transcript hold will be placed on my account and my account may be reported to the credit bureaus and referred to the State of Ohio Attorney General's Office for collection. I agree to pay all late fees, collection costs, and attorney fees related to the collection of my account.

Signature	Date	
Signature_	Date	