



Mercer County Educational Service Center

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Celina, Ohio 45822

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Shelly Vaughn
Superintendent

Kurt Wendel
Treasurer

Board Meeting Summary

July 28, 2020

The Mercer County ESC Governing Board July Regular Meeting was convened at 7:30 p.m. on Monday, July 27, 2020 at the Mercer County Educational Service Center located at 441 East Market Street in Celina.

Regular July Meeting.

1. The printed agenda was approved. All five Board members answered roll call.
2. Recognition of Guests and Visitors: None
3. The Minutes from the June 15, 2020 Governing Board Regular Meeting were reviewed and approved.
4. Treasurers Report:

The Board approved:

- a) June 2020 cash reconciliation
- b) June 2020 disbursements list
- c) June 2020 cash summary
- d) Approved Payment of Chase Credit Card Statement.
- e) Approved CY2021 Insurance Rates and District Contributions
- f) Approved acceptance and appropriations of the following grants:
 - Parent-Mentor Grant \$25,000.00 (499-9021)
 - IDEA-B Special Education Grant \$747,527.43 (516-9021)
 - IDEA Early Childhood Special Education \$33,510.85 (587-9021)
 - 587-9021 dollar amount should increase with CCIP note
- g) Accepted and Approved Appropriations as Presented
- h) Technology Purchase discussion
- i) Leave Policy discussion
- j) COVID Financial Impact

Expenditures for the month totaled \$443,810.24 and revenue \$803,945.20. The current unencumbered fund balance is \$1,920,675.72.

5. Superintendent's Report:
 - A. Plans for Reopening Schools
 - B. Curriculum/Gifted and Technology Services
 - C. AMBE Update

6. New Business:
 - A. Approved the NOVA Contract for the 2020-2021.
 - B. Approved the Pod City Contract which will run from July 1, 2020 through June 30, 2021. The rate for these services is set at \$85.00 per five hour session not to exceed 26 days per year or \$2,431.00 which includes a 10% fiscal fee.
 - C. Approved the MCESC Fees and Services 2020.
 - D. Approved the stipend from the K-12 Prevention Education Grant for Rachel Glass and Seana Marlow to perform PBIS Training at the 2020-2021 Bus Driver Inservice at \$300.00.

7. The Board went into executive session at 9:15 p.m. and went out at 9:53 p.m. No action taken.

8. Personnel
 - A. Approved the Administrative Salary Scale.
 - B. Approved the Classified Educational Salary Scale.
 - C. Approved the Classified Office Salary Scale.
 - D. Approved the Gifted Coordinator and Technology Integration Specialist Job Description.
 - E. Approved the Technology Coordinator and Administrative Support Staff Job Description.
 - F. Approved the revised Director of Services Job Description.
 - G. Approved the revised Special Education Coordinator Job Description.
 - H. Approved the revised Gifted Education Teacher Job Description.
 - I. Approved the revised Alternative Education Teacher Job Description.
 - J. Approved the revised Special Education Teacher Job Description.
 - K. Approved the revised Preschool Special Education Teacher Job Description.
 - L. Approved the revised Special Education Instructional Aide Job Description.
 - M. Approved additional days for Seana Marlow for Youth Mental Health First Aid Training for the 2020-2021 school year, not to exceed 10 days at her daily per diem.
 - N. Approved the Revised 2020-2021 Supplementals and Grants Salary Scale.
 - O. Approved the hiring of Jeanna Heitkamp as STEM Coordinator for the 2020-2021 school year. Salary per Salary Scale.
 - P. Approved additional days for Amy Bihn retroactive to July 1, 2020 not to exceed 15 days.

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9. Personnel – Office
 - A. Approved the Resignation due to retirement for Jackie Czernik effective August 31, 2020.
10. Personnel – Parent Mentor
 - A. Approved the hiring of Beth Guggenbiller as Parent Mentor for the 2020-2021 school year pending grant approval. Salary per salary schedule.
11. Personnel – low Incidence
 - A. Approved the resignation of Sheri Grover effective July 31, 2020.
12. Personnel – Preschool
 - A. Approved the hiring of Beth Mertz as an Educational Aide for the 2020-2021 school year.
13. Important Dates to Remember:
 - A. Regular Board Meeting Future Dates:
2020 - August 17, September 21, October 19, November 16, December 21.
 - B. **August 4, 2020** – Opening Day at Coldwater Schools, 8:00 a.m.
 - C. **September 23, 2020** - Bus Driver In-Service - Tentative
14. The Regular August Meeting will be Monday, August 17, 2020 at the Mercer County Educational Service Center Boardroom, 441 E. Market Street, Celina, Ohio at 7:30 p.m.

Meeting adjourned at 10:01 p.m.