



# Mercer County Educational Service Center

441 East Market Street  
Celina, Ohio 45822

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www.mercercountyesc.org

**Shelly Vaughn**  
Superintendent

**Mary Brandon**  
Treasurer

## Board Meeting Summary

**March 20, 2018**

The Mercer County ESC Governing Board March Regular Meeting was convened at 7:00 p.m. on Monday, March 19, 2018 at the Mercer County Educational Service Center located at 441 East Market Street in Celina.

Regular March Meeting.

1. The printed agenda was approved. Four of the five Board members answered roll call.
2. The Minutes from the February 20, 2018 Governing Board Regular Meeting was reviewed and approved.
3. Treasurers Report:  
The Board approved:
  - a) February 2018 cash reconciliation
  - b) February 2018 check list
  - c) February 2018 financial summary (FINSUMM)
  - d) Acceptance and approval of the amended appropriations as presented.
  - e) Payment of Chase Credit Card Statement.

Expenditures for the month totaled \$496,702.83 and revenue \$462,998.07. The current unencumbered fund balance is \$1,740,280.21.

4. Recognition of Guests and Visitors: Stacy Faller and Kathy Portz
5. Superintendent's Report
  - A. Alternative School
  - B. MD Classrooms
  - C. STEM Showcase

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6. Policies:
  - A. The Board adopted the following Policies:
    - 4121- Criminal History Record Check (Revised)
    - 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions (Revised)
    - 8400 – School Safety (Revised)
    - 8600.04 - Bus Driver Certification (Revised)
    - 9141 – Center - Business Advisory Council (Revised)
    - 7530 – Lending of Board-Owned Equipment (Revised)
    - 7530.02 – Staff Use of Personal Communication Devices (Revised)
    - 7542 – Access to Educational Service Center Technology Resources and/or Information Resources From Personal Communication Devices (Revised)
    - 7543 – Utilization of the Educational Service Center’s Website and Remote Access to the Center's Network (Revised)
7. State Contract Purchases:
  - A. The Board approved the authorization to participate and agreeing to abide by the terms and conditions as prescribed by the State of Ohio Department of Administrative Services (DAS) for purchase contract with American Bus and Accessories for a 2018 Ford Transit Handicap Van for \$41,533.00.
8. New Business:
  - A. The Board approved the Summer Speech program for 2018 at an approximate cost of \$3,500. This cost will be shared by the four Mercer Co. Local School Districts that utilize this program.
  - B. The Board approved the Pre School Special Education Extended School Year Summer Speech program for 2018 for the six Mercer Co. School Districts.
  - C. The Board approved the Pre School Special Education Summer Evaluation Speech program for 2018 for the six Mercer Co. School Districts.
  - D. The Board approved the Summer Testing for Early Intervention Children for 2018 for the six Mercer Co. School Districts.
9. The Board went into executive session at 7:49 p.m. and went out at 9:00 p.m. No action taken.
10. The Board approved the additions to the 2017-2018 substitute teacher list.
11. The Board approved the additions to the 2017-2018 substitute aide list.
12. Personnel - ESC Programs and Services:
  - A. The Board provided reasonable assurance of employment in the same capacity for all substitute teachers and aides approved by the Governing Board in the 2017-2018 school year for the 2018-2019 school year.

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13. Personnel – Speech:
  - A. The Board approved the following supplemental contracts:
    - Summer Speech:**
    - Jena Hartings**, speech therapist, school age for the 4 local districts, salary as per salary schedule, not to exceed 50 hours.
    - Jennifer Tuttle**, preschool evaluations, salary as per salary schedule, not to exceed 90 hours.
    - Denise Dammeyer**, preschool evaluations, salary as per salary schedule, not to exceed 50 hours.
    - Jennifer Tuttle**, speech therapist, extended school year for up to 15 preschool special education students at 12 sessions per child, salary as per salary schedule, not to exceed 90 hours.
    - Lyn Brophy**, speech therapist, summer testing for early intervention children, salary as per salary scale, not to exceed 40 hours.
14. MD Programs - Personnel
  - A. The Board approved the resignation of Diana Lefeld effective March 9, 2018.
15. Important Dates to Remember:
  - A. Regular Board Meeting Future Dates:
    - 2018-** April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19, December 17.
  - B. Franklin B. Walter County Banquet, Wednesday, March 28, 2018 at 6:30 p.m. at Romer's Catering, Celina, Ohio.
  - C. Franklin B. Walter State Luncheon, Wednesday, April 18, 2018 at 12:30 p.m. in Columbus, Ohio.
16. The Regular April Meeting will be Monday, April 16, 2018 at the Mercer County Educational Service Center Boardroom, 441 E. Market Street, Celina, Ohio at 7:00 p.m.

Meeting adjourned at 9:07 p.m.