



# Mercer County Educational Service Center

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[www.mercercountyesc.org](http://www.mercercountyesc.org)

**Shelly Vaughn**  
Superintendent

**Kurt Wendel**  
Treasurer

## Board Meeting Summary

**September 25, 2018**

The Mercer County ESC Governing Board August Regular Meeting was convened at 7:30 p.m. on Monday, September 24, 2018 at the Mercer County Educational Service Center located at 441 East Market Street in Celina.

Regular September Meeting.

1. The printed agenda was approved. All five Board members answered roll call.
2. Recognition of Guests and Visitors: Amy Bihn, MD Coordinator
3. The Minutes from the August 15, 2018 Governing Board Special Meeting and the August 27, 2018 Governing Board Regular Meeting was reviewed and approved.
4. Treasurers Report:  
The Board approved:
  - a) August 2018 cash reconciliation
  - b) August 2018 check list
  - c) August 2018 financial summary (FINSUMM)
  - d) Cash Flow Statement
  - e) Payment of Chase Credit Card Statement.
  - f) Return of \$10,000 advance from FY18 Community Connectors Grant (499-9118) to the General Fund (001-5220)
  - g) HB312: Credit Card Mandates (Compliance Officer)
  - h) Life Insurance update.

Expenditures for the month totaled \$575,459.05 and revenue \$408,875.30. The current unencumbered fund balance is \$1,690,831.96.

5. Superintendent's Report:
  - A. Business Advisory Council Plan
  - B. Leadership Team Book Study
  - C. Mercer County Professional Learning Conference
6. The Board approved the additions to the 2018-19 substitute teacher list.
7. The Board approved the additions to the 2018-19 substitute aide list.
8. New Business:
  - A. The Board approved the Mercer County Business Advisory Council Plan 2018-2019.
9. The Board went into executive session at 8:16 p.m. and went out at 8:22 p.m. No action taken.
10. Personnel:
  - A. The Board approved a \$500.00 Teacher Mentor Stipend for Wendee Bertke for the 2018-2019 school year.
  - B. The Board approved FMLA for 12 weeks of maternity leave for Jena Hartings starting approximately on October 29, 2018.
  - C. The Board modified the board paid group life insurance policy to include part-time contracted employees working 1 – 32.49 hours per week for a volume of \$20,000 effective 10/1/2018.
11. MD - Personnel:
  - A. The Board approved the hiring of Tammie Hiser as a part-time MD aide for the 2018-2019 school year, effective 9/25/18.
12. Community Learning Center - Personnel:
  - A. The Board approved the hiring of Nikki Alford as a part-time educational aide for the 2018-2019 school year, effective 9/24/18.
13. Important Dates to Remember:
  - A. Regular Board Meeting Future Dates:  
**2018** - October 15, November 19, December 17
  - B. Bus Driver In-Service – September 26, 2018
  - C. OSBA Capital Conference – November 11-13. 2018
14. The Regular October Meeting will be Monday, October 15, 2018 at the Mercer County Educational Service Center Boardroom, 441 E. Market Street, Celina, Ohio at **7:00 p.m.**

Meeting adjourned at 8:25 p.m.