

CEU Activity Guidelines

Activity	Max. CEUs	CEU Value	Verification
District-wide in-services	No Limit	1 clock hour = 0.1 CEU	Certificate of Attendance
Webinars/video training	No Limit	1 clock hour = 0.1 CEU	Document of completion/participation. Documentation must include date and time of webinar/video training.
Virtual PD sessions (where certificates of completion are not provided by site)	1.0 CEUs per license cycle	1 clock hour = 0.1 CEU	Activity Verification Form , with reference of date and length of time, with Administrator signature.
Book study	No Limit	1 clock hour = 0.1 CEU	Activity Verification Form with Administrator signature. For book studies conducted by a professional organization (SST, OAPSA, etc), include documentation of completion instead of Activity Verification Form. <i>Book study must enhance individual's work in education.</i>
College Courses	No Limit	1 semester hour = 3 CEUs 1 quarter hour = 2 CEUs	Copy of official transcript
Workshops	No Limit	1 clock hour = 0.1 CEU	Certificate of Attendance
Mentoring	6 CEUs per license cycle	2 CEUs per mentoring experience	Activity Verification Form with Administrator signature.
Curriculum Development Committee	No Limit	1 clock hour = 0.1 CEU	Activity Verification Form with Administrator signature. <i>Local, county, state or national formal committee.</i>
Professional Committee	No Limit	1 clock hour = 0.1 CEU	Activity Verification Form with Administrator signature. <i>Local, county, state or national formal committee.</i>
Student Learning Objective (SLO) Development	3.0 CEUs per license cycle End date to be counted for CEUs: <u>6/30/2021.</u>	3.0 CEUs per license cycle End date to be counted for CEUs: <u>6/30/2021.</u>	SLO Certificate of Completion form with Administrator or SLO Committee Designee signature.

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National Board of Professional Teaching Standards	No Limit	18 CEUs for successful completion; up to 6 CEUs for partial completion	National Board Certificate for completion; Partial completion: Activity Verification Form with Administrator signature.
Professional Vocational Board Certification	No Limit	18.0 CEUs for successful completion; up to 6 CEUs for partial completion	Certificate for completion. Partial completion: Activity Verification Form with Administrator signature.
Cooperating Teacher for a Student Teacher	9 CEUs per license cycle	3 CEUs per experience	Activity Verification Form with Administrator signature.
Internship Supervisor for an Intern School Psychologist/ School Counselor/ SLP	9 CEUs per license cycle	3 CEUs per experience	Activity Verification Form with Administrator signature.
Cooperating Educator for a Practicum Educator	3 CEUs per license cycle	1 CEU per experience	Activity Verification Form with Administrator signature.
Teaching a College Course	6 CEUs per license cycle	2 CEUs per course	Documentation of: College, Course, Date and Instructor of Record Status.
Vocational Externship	6 CEUs per license cycle	1 clock hour = 0.1 CEU	Activity Verification Form. <i>Must enhance individual's work in the profession or contribute to educator's specialization.</i>
Publishing a Book/Article	No Limit	6 CEUs for a book 3 CEUs for an article	Activity Verification Form. <i>Must contribute to the education profession.</i>
Professional Presentation	1.0 CEU per license cycle	1 clock hour = 0.1 CEU	Activity Verification Form <i>Applies to first presentation of a topic.</i>
Educational Project	No Limit	3 or 6 CEUs per project	Copy of approved Educational Project Proposal form. Evidence of completion of approved Educational Project. <i>Project proposal approval required in advance.</i>